



International Miniature Horse & Pony Society

Official DEFRA Passport issuing organisation for horses, miniature horses and donkeys

www.imhps.com

e-mail: registrar@imhps.com

Procedure to apply for a new Passport

- Ensure the horse is micro-chipped.
- Fill in the forms legibly in black ink. The minimum we need is name, date of birth (or year), sex, height, colour, and owner's name and address.
- Ensure that the description/silhouette form is completed correctly with white markings in **red** ink. All boxes must be filled – if there are no markings write 'None' in the box. It must be signed by a veterinary surgeon. **Forms that are not signed by a veterinary surgeon will be returned.**
- Read and sign the declaration on page 2.
- Ensure the service certificate on page 2 has been filled in and signed, if appropriate. We will also accept service certificates issued at the time of service or stallion reports sent by the stallion owner. No service certificate is needed for ID only passports.
- Send copies of any other relevant information ie DNA certificates or AMHA registrations, to confirm eligibility for certain registers.
- **All forms that are not correctly filled in will be returned.**

· **Procedure to apply for a duplicate Passport**

- Duplicate passports must be applied for in writing. Give as much information as possible. If the original passport was not in your name, a receipt, or letter from the previous owner is needed confirming your ownership.
- A new description/silhouette form must be completed as above, to confirm the identity of the horse, and must be signed by a veterinary surgeon.
- All duplicate passports will have Section II signed to exclude the animal from the human food chain.

· **Procedure to apply for a replacement Passport**

- A replacement passport can be issued where a horse has been previously passported but it is not possible to trace the original passport.
- An application form should be filled in as above and marked as replacement.
- If we suspect a horse has previously been passported, we will mark the passport as a replacement.
- All replacement passports will have Section II signed to exclude the animal from the human food chain.